

Network Operations Learning Collaborative Charter 2020

Purpose

The purpose of the Network Operations Learning Collaborative (NetOps LC),¹ hosted by the Aging and Disability Business Institute at the National Association for Area Agencies on Aging (n4a), is to provide up to 10 community-based integrated care networks and network lead entities/brokers with the knowledge and skills necessary to build and strengthen the operations, infrastructure and sustainability of their networks for the delivery of home and community-based services through contracts with health care entities.

A community-based integrated care network is defined as a coordinated group of community-based organizations that pursues a regional or statewide contract with a health care entity. Networks utilize a centralized, coordinated model for service provision, administrative functions and quality improvement. A network lead/broker is defined as an organization/entity that directs the development/design of the network model/structure and facilitates administrative oversight and governance responsibilities.

A key factor in developing productive relationships with health care organizations is the alignment of collaborative networks among community-based organizations (CBOs). Health plans and payers benefit immensely from working with networks of CBOs through their ability to cover geographic scope and offer a single point of accountability. This effort is intended to support growth of networks of CBOs within and across states so that our collective efforts can strengthen and modernize the Aging and Disability Networks, which will be essential to meeting the needs of the people we serve.

Timeline

- Application released: November 20, 2019
- Informational webinar: November 25, 2019, 2:00-3:00 pm ET
- Application deadline: January 10, 2020
- Selected participants notified: January 17, 2020
- Monthly webinars: 2:30-4:30 pm ET on the fourth Thursday of each month from January through June 2020

Key Learning Benchmarks

Participating organizations will work toward achieving the following tactical objectives:

- Increasing knowledge of the business considerations for the network lead organization/entity.
- Increasing knowledge of business requirements to successfully operate a network and the requirements for contracting.
- Gaining an understanding of the contracting opportunities for networks of aging and disability community-based organizations.
- Increase knowledge of legal structures, requirements and risks for network members.
- Utilizing the n4a Readiness Assessment Tool to strengthen strategic planning.
- Developing an operations action plan to move your network forward.

¹This work is intended to complement and build on the recent National Council on Aging Network Development Learning Collaborative that has provided community-based organizations with the knowledge and skills to create, enhance and/or successfully manage community integrated care network partnerships.

Participant Benefits

- A no-cost, significant investment in the long-term sustainability of your network.
- More than 12 hours of content delivered monthly, paired with defined action steps to help transform your network. Content will be delivered through two-hour monthly webinars featuring lectures from industry experts, peer-to-peer learning, discussion of suggested readings and homework assignments.
- Access to two one-hour technical assistance sessions provided by the Aging and Disability Business Institute at n4a. Including, if applicable, referral for direct technical assistance on contracting success provided by a health care consultant, Tim McNeill, including assistance aligning and marketing community-based service packages to prospective health care organization partners.

Participant Expectations

Participants are expected to complete the entire six-month NetOps curriculum, which includes:

- Collaborating with your team to develop measurable goals and objectives to achieve the NetOps learning benchmarks;
- Participating during monthly webinars, including reporting on progress and lessons learned to encourage shared growth among all participants;
- Dedicating 4-5 hours per month to prepare for monthly NetOps lectures and homework assignments;
- Submitting progress report updates and other learning assignments on time each month;
- Becoming familiar with the community integrated health care resources on [n4a's Aging and Disability Business Institute](#) website as well as other supplemental materials;
- Participating in one-on-one technical assistance calls at the beginning and mid-point of the learning collaborative; and
- Complete and submit an evaluation survey at the conclusion of the learning collaborative.

Application

The Network Operations Learning Collaborative application can be found [here](#).

Funding

The Network Operations Learning Collaborative is funded by the U.S. Administration for Community Living, U.S. Department of Health and Human Services through a contract with the Lewin Group.

Contact

Please contact Karol Tapias (ktapias@n4a.org) or Maya Op de Beke (mopdebeke@n4a.org) with any questions regarding the Network Operations Learning Collaborative.